



## Health and Human Services - Homeless Task Force 11322.511.

### Mission Statement

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Clallam County Health and Human Services (CCHHS) is dedicated to promoting and protecting the health, safety, and quality of life for all people in Clallam County.

### Function

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Fund homelessness services programs through contracts using the Homelessness Task Force and Affordable Housing recording fee funds. The Homelessness Task Force board is responsible for making recommendations to the Board of County Commissioners regarding the use of these funds. Complete RFP process and initiate and complete contracts for services throughout Clallam County. Assure providers are in compliance with contracts, staff the Homelessness Task Force and work closely with homelessness services providers within Clallam County.

### Trends/Events

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These document recording fees continue to support a variety of programs throughout the community. CCHHS maintains a two year fund cycle with the goals of more robust data collection from contracted providers, staffing stability for contractors, and increase HHS staff capacity to monitor contractors.

In 2023, the Homelessness Task Force (HTF) fund experienced a revenue shortfall, with existing contracts extending through June 30, 2025. To help bridge the gap, the Washington State Department of Commerce awarded \$627,924 in supplemental funding for July 1, 2024, to June 30, 2025. Of that, \$375,971 was allocated to Serenity House as the Consolidated Homeless Grant (CHG) holder, and \$251,953 was used to offset revenue losses and maintain current contracts, with up to 10% for county administration.

In 2025, revenue trends remained low, leading the HTF to contract for the 2025–2027 funding cycle at reduced levels. The Department of Commerce provided an additional \$445,167 in supplemental funding for July 1, 2025, to June 30, 2026. The HTF's RFP subcommittee will work to allocate these funds to previous RFP applicants.

CCHHS was awarded a grant from the Washington State Department of Commerce to support updating the Clallam County 5-Year Homeless Housing Plan by hiring a consultant to coordinate resources and collaborate with partner jurisdictions and service providers. This effort involved close coordination across sectors, including the Clallam County Department of Community Development (DCD), local housing providers, homeless service agencies, and other key stakeholders. The collaborative approach ensured that the updated plan reflected shared goals, aligned with broader land use and housing policies, and integrated strategies to effectively address homelessness across the county.

As part of the update, there is a recognized need to develop additional tools to measure progress, track outcomes, and establish a clear timeline for implementation. The plan also requires an addition that prioritizes strategies based on available resources, distinguishing between what can be achieved with current funding levels and what would require a significant influx of new resources. This approach provides a realistic framework for action while allowing for scalability as new opportunities arise.

On May 4, 2023, Substitute Senate Bill (SSB) 5386 was signed into law, introducing significant updates to the distribution and allowable uses of homeless housing and assistance surcharges. These changes were designed to streamline administration and increase transparency around the revenue generated from document recording fees. As part of this legislation, RCW 36.22.178 and RCW 36.22.179 were repealed and replaced by RCW 36.22.250, which established a standardized \$183.00 per instrument document recording fee. This legislative update consolidates revenue collection for Homeless Housing (formerly 2163) and Affordable Housing (formerly 2060) under a single funding structure. In April 2024, the BOCC formally adopted the implementation of RCW 36.22.250 by resolution, aligning county practices with the updated state statute.

This RCW change shifted so funds for HTF and Affordable Housing are now collected together. Of these Funds, up to 10% is allowable for administration, at least 75% will be used by the county to accomplish the purpose of its local homeless housing plan pursuant to chapter 484, Laws of 2005 (formerly 2163), and at least 15% will be used by the county for eligible housing activities were formerly described under Affordable Housing (formerly 2060).

In response to these statutory changes, CCHHS proposes to dissolve the separate “Affordable Housing” fund and transfer the remaining balance into the “Homeless Task Force” (HTF) fund. CCHHS will continue to allocate funding for housing capital projects in alignment with the new RCW and will track these expenditures within the HTF fund to maintain transparency and compliance.

## Goals

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1. Work with community partners to reduce the number of individuals experiencing homelessness in Clallam County, using a coordinated, data-informed approach grounded in evidence-based practices.
2. Continue to explore and implement strategies that promote transparency, equity, and accountability in the distribution of Homelessness Task Force funds
3. Maintain and strengthen data collection and reporting systems for contracted providers, ensuring timely, accurate, and actionable information to guide policy and funding decisions.

4. Collaborate with the Housing Solutions Committee (HSC) and other stakeholders to develop a shared vision for housing and homelessness investments in Clallam County, aligning strategies across funding sources and jurisdictions.
5. Develop tools to track progress, measure outcomes, and guide plan implementation, including a timeline and prioritized strategies tailored to current funding realities, with the flexibility to scale up if additional resources become available for the Clallam County 5-Year Homeless Housing Plan.
6. Guide the process of distributing and monitor the use of Washington State Department of Commerce supplemental funding, ensuring it is used effectively to offset revenue losses and sustain critical homelessness services.
7. Evaluate and refine the current grant application process that includes separate pathways for previously funded programs seeking renewal and new applicants requesting funding for the first time. This approach will decrease the burden of applying and reviewing proposals while ensuring transparency, equity, and appropriate review criteria for both continuing and emerging initiatives.
8. Regularly assess HTF revenue and expenditures, and communicate with the Homelessness Task Force regarding potential adjustments to future RFP funding allocations based on financial trends and community needs.

## Workload Indicators

|   | 2023 Actual | 2024 Actual | 6/30/25 Actual |
|---|-------------|-------------|----------------|
| Total number of client contacts                                     | 2,603       | 2,391       | 1,026          |
| Number of at-risk/homeless youth impacted                           | 88          | 50          | 15             |
| Number of veterans moved to permanent housing                       | 8           | 9           | *              |
| Number of veterans receiving case management services               | 91          | *77         | *              |
| Number of veterans requesting support services                      | 97          | 83          | *              |
| Number of individuals utilizing Serenity House Shelter (duplicated) | 1,276       | 1,024       | *291           |
| Number of SH sheltered individuals moved to permanent housing       | 4           | **10        | *1             |
| Number of families utilizing Serenity House Family Shelter          | 29          | 22          | *9             |
| Number of SH families moved to permanent housing                    | 8           | 4           | *0             |
| Numbers receiving emergency domestic/sexual violence shelter        | 338         | 292         | 159            |
| Numbers utilizing Sequim Warming Center                             | 202         | *142        | *0             |

*\*all data not received at the time of this report*

*\*\*no longer tracking*

## Grant Funding Sources

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This fund does not receive any grant revenue.

## Revenues

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|                                | 2023 Actual | 2024 Actual | 6/30/25 Actual | 2026 Budget |
|--------------------------------|-------------|-------------|----------------|-------------|
| Beginning Fund Balance         | 804,760     | 507,180     | 241,283        | 402,447     |
| Taxes                          |             |             | 0              | 0           |
| Licenses and Permits           |             |             | 0              | 0           |
| Intergovernmental Revenues     |             | 10,000      | 138,565        | 0           |
| Charges for Goods and Services | 421,605     | 463,390     | 264,474        | 480,000     |
| Fines and Forfeits             |             |             | 0              | 0           |
| Miscellaneous Revenues         |             |             | 0              | 0           |
| Other Financing Sources        |             |             | 0              | 0           |
| Transfers In                   |             |             | 0              | 67,541      |
| Total                          | 1,226,364   | 980,570     | 644,322        | 949,988     |

## Expenditures

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|                                 | 2023 Actual | 2024 Actual | 6/30/25 Actual | 2026 Budget |
|---------------------------------|-------------|-------------|----------------|-------------|
| Ending Fund Balance             | 507,180     | 241,283     | 116,016        | 303,828     |
| Salaries and Wages              | 31,266      | 32,690      | 16,682         | 37,517      |
| Personnel Benefits              | 14,240      | 14,655      | 7,347          | 15,252      |
| Supplies                        | 77          | 1,763       | 75             | 500         |
| Other Services and Charges      | 647,868     | 643,443     | 487,038        | 549,224     |
| Intergovernmental Services      |             |             | 0              | 0           |
| Capital Outlays                 |             |             | 0              | 0           |
| Interfund Payments for Services | 25,733      | 46,737      | 17,164         | 43,667      |
| Transfers Out                   |             |             | 0              | 0           |
| Total                           | 1,226,364   | 980,571     | 644,322        | 949,988     |

## Staffing

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|                       | 2023 Actual | 2024 Actual | 6/30/25 Actual | 2026 Budget |
|-----------------------|-------------|-------------|----------------|-------------|
| Full Time Equivalents | 0.50        | 0.50        | 0.50           | 0.50        |