



## Community Development - Building 00100.333.

### Mission Statement

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Our mission is to promote public safety, a healthy environment, and a strong local economy, and to provide courteous, timely, and efficient service to the public.

### Function

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The Permit Center was formed in June 2011 and dissolved per the 2023 Budget. The Building Permits and Plans and Current Planning Divisions were combined, with all functions, relating to permits, application processes, and inspections being governed under one manager, but are now managed separating with Long Range Planning functions being completed by the Professional Planners within the department. The Building Department is tasked with the review and inspection of building construction plans to the appropriate codes.

#### Building:

- Administer building, fire safety, land use, and environmental regulations and permitting.
- Provide public assistance in understanding county development regulations and the application process.
- Conduct plan review and inspections for all structures requiring a building permit.
- Coordinate building and land use review with other county departments, cities, tribes, state and federal regulatory agencies, and other stakeholders.
- Administer the county addressing system in coordination with 911 emergency services.
- County Fire Marshal's responsibilities include fire safety for new development; issuance of burn bans during dry conditions; inspections of existing commercial structures, fire hazard complaints, and fireworks stands; responding to fire safety complaints; and coordination with local fire districts.
- Website information for the public to facilitate development related activity including maps, permit data & integration with other county departments.
- Develop and maintain the county permitting system, and associated data to support department and county functions.
- Provide technical assistance to other county departments and outside agencies on special projects consistent with department and county objectives.
- Coordinate and automate electronic information storage and flow to maximize department and county objectives.

## Trends/Events

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The Building Division has noticed a decline in its efficiency, which can be attributed to the reallocation of staff from their position as Plans Examiner to perform building inspections. This change has impacted the timeliness and effectiveness of the Plan Review process and it affects our overall productivity and customer satisfaction.

An enormous amount of staff time has been designated to the transition to a new permitting system.

Increase in interest rates, new energy requirements, and new building codes coming into effect in 2023 may cause less construction than in the previous years.

## Goals

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1. Protect health and safety of county residents by fair administration of building, fire and land use laws.
2. Preserve the civil and property rights of county citizens and landowners.
3. Hire a Building Inspector to ensure that both building plan review and building inspections are adequately staffed, without compromising the quality or efficiency of either process.
4. Manage roll-out of new permit management software.
5. Develop strategy for succession planning.

## Workload Indicators

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	2023 Actual	2024 Actual	6/30/25 Actual
Building Permits Issued	1003	964	490
Building Inspections Performed	7,602	4,566	2,660
Building Permits Finaled	1057	804	2660
Fire Inspections Performed	41	58	390
Fire Plans Reviewed	16	16	23
Fire, Life Safety	35	32	17
Construction Plans Reviewed	494	671	389

## Grant Funding Sources

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This fund does not receive any grant revenue.

## Revenues

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	2023 Actual	2024 Actual	6/30/25 Actual	2026 Budget
Taxes	0	0	0	0
Licenses and Permits	565,961	540,275	448,116	923,941
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	388,935	450,848	192,637	508,901
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0

Transfers In	0	0	0	0
General Tax Support	-138,039	-74,742	-225,898	-524,640
Total	816,857	916,381	414,855	908,202

### Expenditures

	2023 Actual	2024 Actual	6/30/25 Actual	2026 Budget
Salaries and Wages	459,845	500,989	263,073	586,499
Personnel Benefits	207,665	224,496	119,713	243,506
Supplies	130,096	151,368	1,687	29,571
Other Services and Charges	19,251	30,376	30,382	48,626
Intergovernmental Services	0	0	0	0
Capital Outlays	0	9,152	0	0
Interfund Payments for Services	0	0	0	0
Transfers Out	0	0	0	0
Total	816,857	916,381	414,855	908,202

### Staffing

	2023 Actual	2024 Actual	6/30/25 Actual	2026 Budget
Full Time Equivalents	8.00	8.00	8.00	8.00