



Law Library 11401.821.

Mission Statement

The Clallam County Law Library exists to serve the varied legal information needs of the residents of Clallam County; including the bench, the bar, local governments and the public. "Access to legal information is essential to the administration of justice and to the preservation of legal rights."
(WSBA Standards for County Law Libraries)

Function

As established by Washington State Law: "Each County with a population of eight thousand or more shall have a county law library..." (RCW 27.24.010).
RCW 27.24.067 states that: "the use of the county law library shall be free to the judges of the state, to state and county officials, and to members of the bar, and to such others as the board of trustees may by rule provide."

Trends/Events

2024 will benefit from the collective ideas that the Clallam County Law Library Board of Trustees bring to the many challenges of both - building on the range and quality of reference materials available - while also preserving those invested in over time. The Session Laws of Washington (1919) provided the funding mechanism to facilitate the task of developing county law libraries and the statutory outline for the provision of these funds remains much as originally outlined.

Goals

1. To paraphrase RCW 27.24.030, Powers of board, the ongoing goals to: make and enforce rules for their own procedure and for the government care and guidance of employees;
2. Employ a librarian and assistants and to prescribe their duties;
3. Purchase books, periodicals, and other property for the library;
4. Examine and approve for payment claims and demands payable out of the county law library fund.

Workload Indicators

	2022 Actual	2023 Actual	6/30/24 Actual
Volunteer hours to assist with public access	0	0	0
Public hours contacts	44	27	23
Law Library key holders *			

*Judges, county officials, and members of the Clallam County Bar Association are issued keys to the Law Library to facilitate access. In addition to the statutory mandate, the Law Library is opened to the public approximately 10 hours per week.

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2022 Actual	2023 Actual	6/30/24 Actual	2025 Budget
Beginning Fund Balance	13,519	21,401	43,937	41,939
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	24,619	27,399	13,762	25,640
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
Transfers In	23,723	15,037	16,877	0
Total	61,861	63,836	74,576	67,579

Expenditures

	2022 Actual	2023 Actual	6/30/24 Actual	2025 Budget
Ending Fund Balance	21,401	43,937	57,155	47,060
Salaries and Wages	6,528	6,028	2,961	0
Personnel Benefits	570	521	264	0
Supplies	3,343	874	883	3,459
Other Services and Charges	4,034	4,432	4,872	17,060
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	25,985	8,044	8,441	0
Transfers Out	0	0	0	0
Total	61,861	63,836	74,576	67,579

Staffing

	2022 Actual	2023 Actual	6/30/24 Actual	2025 Budget
Full Time Equivalents	0.19	0.19	0.19	0.19