



## Human Resources - Risk Management 50401.461.

### Mission Statement

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To safeguard the County from financial impacts of accidental losses across all levels of exposure, preserving assets and public service capabilities from depletion. Aim to minimize costs associated with identifying, preventing, and controlling accidental losses, fostering a safe environment for employees and the public alike.

### Function

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Administer the County's self-insured Risk Management program, including participation in the Washington Counties Risk Pool, insurance procurement, safety and health initiatives, loss control, claims handling, and accident investigation. Focus on reducing risk and minimizing losses through effective risk control and prevention strategies, fostering a culture of improved workplace security and safety. Oversee countywide public records management processes, including archiving, management, and release of public records.

### Trends/Events

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1. **Jail/custody litigation exposure** - Continued ongoing need for targeted employee and supervisory training, prompt incident response, and utilization of pre-defense review processes.
2. **Increased insurance premiums** - Continued rise in premiums creating stricter underwriting standards and continued premium negotiations.
3. **Tort reform** - The lack of state legislature's response to tort reform continues to pose ongoing impacts and challenges. This lack of action heightens uncertainty and increases potential financial risks associated with legal liabilities and litigation outcomes.

### Goals

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1. Continued practices to eliminate, reduce, or transfer (insure) potential risk and loss to county resources, while continually evaluating all county insurance programs for cost effectiveness and exposure control.
2. Provide continued proactive and expanded training opportunities, including regular sessions for all staff and specialized training for supervisors and managers, to foster a skilled and knowledgeable workforce prepared to meet their roles' challenges and responsibilities effectively.
3. Regular walk-throughs and inspections of County facilities ensuring safety compliance and identifying risk vulnerabilities.

4. Continued modernizing records and compliance management to streamline public records retention and retrieval processes.

### Workload Indicators

	2022 Actual	2023 Actual	6/30/24 Actual
Background Investigations	322	302	194
Claims Reported/Pre Defense Reviews	22/0	15/2	13/1
Tort Claims/Lawsuits Filed	17/3	18/4	6/4
Tort Claims Denied or Diverted	9	5	2
Tort Claims Closed or Settled (Includes claims rolling over from prior years)	6	7	6
Tort Claims Currently Managed (WCRP Open Loss Run)	6	7	9
1st Party Claims Managed	0		
Property/casualty claims open and managed	0		
Public Records Requests Completed CO/CCSO	495/837	594/1008	384/518
Public Records Requests Open/Closed	1380/1332	1562/1563	908/863

(\*)=Not Tracked      (\*\*)= End of year open claims

### Grant Funding Sources

This fund does not receive any grant revenue.

### Revenues

	2022 Actual	2023 Actual	6/30/24 Actual	2025 Budget
Beginning Fund Balance	1,340,734	1,295,111	1,250,098	837,232
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	2,484,008	2,984,691	2,766,157	4,132,840
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	5,520	2,970	45,865	1,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
Total	3,830,262	4,282,772	4,062,119	4,971,072

### Expenditures

	2022 Actual	2023 Actual	6/30/24 Actual	2025 Budget
Ending Fund Balance	1,295,111	1,250,098	3,307,129	838,232
Salaries and Wages	373,367	375,191	199,264	459,890
Personnel Benefits	123,121	129,178	65,368	172,156
Supplies	11,170	9,243	19,857	12,150
Other Services and Charges	1,968,715	2,385,130	429,432	3,384,196

Intergovernmental Services	0	0	0	0
Capital Outlays	0	42,052	0	0
Interfund Payments for Services	58,777	91,883	41,069	104,448
Transfers Out	0	0	0	0
Total	3,830,262	4,282,773	4,062,119	4,971,072

**Staffing**

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	2022 Actual	2023 Actual	6/30/24 Actual	2025 Budget
Full Time Equivalent	3.68	4.18	4.67	3.67