



Community Development - Building 00100.333.

Mission Statement

Our mission is to promote public safety, a healthy environment, and a strong local economy, and to provide courteous, timely, and efficient service to the public.

Function

The Permit Center was formed in June 2011 and dissolved per the 2023 Budget. The Building Permits and Plans and Current Planning Divisions were combined, with all functions, relating to permits, application processes, and inspections being governed under one manager, but are now managed separating with Long Range Planning functions being completed by the Professional Planners within the department. The Building Department is tasked with the review and inspection of building construction plans to the appropriate codes.

Building:

- Administer building, fire safety, land use, and environmental regulations and permitting.
- Provide public assistance in understanding county development regulations and the application process.
- Conduct plan review and inspections for all structures requiring a building permit.
- Coordinate building and land use review with other county departments, cities, tribes, state and federal regulatory agencies, and other stakeholders.
- Administer the county addressing system in coordination with 911 emergency services.
- County Fire Marshal's responsibilities include fire safety for new development; issuance of burn bans during dry conditions; inspections of existing commercial structures, fire hazard complaints, and fireworks stands; responding to fire safety complaints; and coordination with local fire districts.
- Website information for the public to facilitate development related activity including maps, permit data & integration with other county departments.
- Develop and maintain the county permitting system, and associated data to support department and county functions.
- Provide technical assistance to other county departments and outside agencies on special projects consistent with department and county objectives.
- Coordinate and automate electronic information storage and flow to maximize department and county objectives.

Trends/Events

The Building Division has noticed a decline in its efficiency, which can be attributed to the reallocation of staff from their position as Plans Examiner to perform building inspections. This change has impacted the timeliness and effectiveness of the Plan Review process and it affects our overall productivity and customer satisfaction.

An enormous amount of staff time has been designated to the transition to a new permitting system.

Increase in interest rates, new energy requirements, and new building codes coming into effect in 2023 may cause less construction than in the previous years.

Goals

1. Protect health and safety of county residents by fair administration of building, fire and land use laws.
2. Preserve the civil and property rights of county citizens and landowners.
3. Hire a Building Inspector to ensure that both building plan review and building inspections are adequately staffed, without compromising the quality or efficiency of either process.
4. Manage roll-out of new permit management software.
5. Develop strategy for succession planning.

Workload Indicators

	2022 Actual	2023 Actual	6/30/24 Actual
Building Permits Issued	1065	1003	420
Building Inspections Performed	6,899	7,602	2,895
Building Permits Finaled	953	1057	392
Fire Inspections Performed	43	41	3
Fire Plans Reviewed	25	16	7
Fire, Life Safety	29	35	12
Construction Plans Reviewed	446	494	235

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2022 Actual	2023 Actual	6/30/24 Actual	2025 Budget
Taxes	0			
Licenses and Permits	731,961	565,961	337,446	899,650
Intergovernmental Revenues	0			
Charges for Goods and Services	336,931	388,935	352,944	495,522
Fines and Forfeits	0			
Miscellaneous Revenues	0			

Other Financing Sources	0			
Transfers In	0			
General Tax Support	-8,143	-138,039	-317,406	-447,008
Total	1,060,749	816,857	372,984	948,164

Expenditures

	2022 Actual	2023 Actual	6/30/24 Actual	2025 Budget
Salaries and Wages	639,386	459,845	233,909	575,635
Personnel Benefits	282,401	207,665	103,723	256,547
Supplies	118,297	130,096	12,575	80,238
Other Services and Charges	20,666	19,251	21,046	35,744
Intergovernmental Services	0		1,731	
Capital Outlays	0			
Interfund Payments for Services	0			
Transfers Out	0			
Total	1,060,749	816,857	372,984	948,164

Staffing

	2022 Actual	2023 Actual	6/30/24 Actual	2025 Budget
Full Time Equivalent	11.94	8.00	8.00	8.00