



Auditor - Document Preservation

12401.221.

Mission Statement

The Clallam County Auditor's Office is committed to manage and optimize the County's financial affairs and provide professional, knowledgeable, and courteous service to County employees and citizens.

Function

Provide funds to support historic document preservation throughout county government.

Goals

1. Finish scanning historic deed books held in Auditor's vault and send the documents to state archives.
2. Support other funds/departments to preserve their document backlogs and to transfer them to stable media in approved archives.

Workload Indicators

	2014 Actual	2015 Actual	6/30/16 Actual
In-house scanning hours	0	0	0
Contract scanning expenditures	\$0	\$0	\$0

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2014 Actual	2015 Actual	6/30/16 Actual	2017 Budget
Beginning Fund Balance	393,216	420,015	449,988	414,000
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	55,121	53,826	0	55,000
Charges for Goods and Services	32,033	37,696	18,113	33,001
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0

Total	\$480,370	\$511,537	\$468,101	\$502,001
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Expenditures

	2014 Actual	2015 Actual	6/30/16 Actual	2017 Budget
Ending Fund Balance	420,015	449,988	441,890	386,350
Salaries and Wages	23,484	27,914	14,565	60,116
Personnel Benefits	11,382	14,133	7,348	21,799
Supplies	3,314	0	0	1,000
Other Services and Charges	14,711	3,903	46	14,100
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	7,464	15,599	4,252	18,636
Transfers Out	0	0	0	0
Total	\$480,370	\$511,537	\$468,101	\$502,001

Staffing

	2014 Budget	2015 Budget	2016 Budget	2017 Budget
Full Time Equivalents	0.94	1.88	1.00	1.00