

RESERVATION CANCELLATION AND MODIFICATION POLICY CLALLAM COUNTY PARKS, FAIR, & FACILITIES DEPARTMENT

CANCEL RESERVATION:

1. Only the person whose name is on the reservation may cancel the reservation.
2. The reservation fee is non-refundable, no exceptions.
3. Reservation cancellations can be made online at www.clallamcountywa.gov/parks
Cancellation requests may also be made via email to Web_ParksReservations@clallamcountywa.gov
Include the following information in your email request:
 - a. Name, address, and phone number
 - b. Park name, permit number, camping date(s), and campsite number
4. Cancellation refund will be affected by the date the cancellation is made.

Date of cancellation	Refund allowed
7 days or more before reserved arrival date	Camping fee will be refunded less a \$15 cancellation fee.
Less than 7 days before reserved arrival date	No refund, no exceptions.

5. Although cancelling a reservation less than 7 days prior to the arrival date will not provide a refund, it will be appreciated if a phone call was placed to the park to notify them of the cancellation. The park staff can then open the site for others to occupy.

MODIFY RESERVATION:

1. Only the person whose name is on the reservation may modify the reservation.
2. The reservation fee is non-refundable, no exceptions.
3. All reservation modifications must be made by email. Email your modification request to Web_ParksReservations@clallamcountywa.gov.
4. Include the following information in your email request:
 - a. Name, address, and phone number
 - b. Park name, permit number, and campsite number
 - c. Original camping date(s) and, if needed, new camping date(s)
5. Modification refund will be affected by the number of days before the arrival date.

Date of modification request	Fee
7 days or more before reserved arrival date	\$15 modification fee
Less than 7 days before reserved arrival date	No changes or refunds are allowed, no exceptions. Must cancel and place new reservation.

RESERVATION NO-SHOW:

1. An individual campsite reservation will be held until 12:00 noon the day after the reserved arrival date.
2. **Call the park if arrival at the campsite is expected to be delayed beyond 12:00 noon of the day after the reserved arrival date. If notification is not received the reservation will be canceled as a no-show.**
 - Salt Creek: phone 360-928-3441
 - Dungeness: phone 360-683-5847
3. No fees will be refunded for no-shows.