



Law Library 11401.821.

Mission Statement

The Clallam County Law Library exists to serve the varied legal information needs of the residents of Clallam County; including the bench, the bar, local governments and the public. "Access to legal information is essential to the administration of justice and to the preservation of legal rights."
(WSBA Standards for County Law Libraries)

Function

As established by Washington State Law: "Each County with a population of eight thousand or more shall have a county law library..." (RCW 27.24.010).
RCW 27.24.067 states that: "the use of the county law library shall be free to the judges of the state, to state and county officials, and to members of the bar, and to such others as the board of trustees may by rule provide."

Goals

1. To paraphrase RCW 27.24.030, Powers of board, the ongoing goals to: make and enforce rules for their own procedure and for the government care and guidance of employees;
2. Employ a librarian and assistants and to prescribe their duties;
3. Purchase books, periodicals, and other property for the library;
4. Examine and approve for payment claims and demands payable out of the county law library fund.

Workload Indicators

	2014 Actual	2015 Actual	6/30/16 Actual
Volunteer hours to assist with public access	390	370	188
Public hours contacts	387	402	241
Law Library key holders *	106	109	110

*Judges, county officials, and members of the Clallam County Bar Association are issued keys to the Law Library to facilitate access. In addition to the statutory mandate, the Law Library is opened to the public approximately 10 hours per week.

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2014 Actual	2015 Actual	6/30/16 Actual	2017 Budget
Beginning Fund Balance	18,617	18,671	22,727	22,727
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	24,962	27,059	15,132	24,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	1	11	1	1,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
Total	\$43,580	\$45,741	\$37,860	\$47,727

Expenditures

	2014 Actual	2015 Actual	6/30/16 Actual	2017 Budget
Ending Fund Balance	18,671	22,727	24,846	20,349
Salaries and Wages	6,256	6,001	3,129	6,920
Personnel Benefits	588	528	271	588
Supplies	15,221	13,656	6,996	15,465
Other Services and Charges	1,030	939	661	2,260
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	1,814	1,890	1,956	2,145
Transfers Out	0	0	0	0
Total	\$43,580	\$45,741	\$37,860	\$47,727

Staffing

	2014 Budget	2015 Budget	2016 Budget	2017 Budget
Full Time Equivalents	0.19	0.19	0.19	0.19