



Clallam County Fairgrounds Parks, Fair & Facilities Department

1608 W. 16th Street
Port Angeles, WA 98363

CLALLAM COUNTY FAIR ADVISORY BOARD Minutes of October 4, 2023 Regular Meeting – In Person and Via Zoom

| Name | J | F | M | A | M | J | J | A | S | O | N | D | Position |
|-------------------|---|---|---|---|---|---|---|---|---|---|---|---|----------------------------------|
| Bekkevar, Megan | X | - | X | X | X | X | X | X | X | X | | | Secretary, At-Large |
| Mowbray, Julie | X | - | X | X | - | X | X | X | X | X | | | Large Animals and FFA |
| Beckstrom, Teresa | X | N | X | X | - | X | X | X | X | - | | | Agriculture At-Large |
| Kelly, Cindy | - | O | - | - | - | - | X | X | X | X | | | Grange |
| Cristion, Cara | - | - | - | - | X | X | X | X | X | X | | | Horse Groups |
| Vacant | - | M | - | - | - | - | - | - | - | - | | | At-Large |
| Mady, Mindy | - | E | - | - | - | - | X | X | X | X | | | Home Arts/Hobbies & Crafts |
| Johnson, Carol | X | E | X | X | - | X | X | X | X | X | | | Port Angeles Chamber |
| Borte, Josh | X | T | X | X | X | X | X | X | X | X | | | President, City of Port Angeles |
| Cozzolino, Tina | - | I | - | - | X | X | X | X | - | - | | | Garden Clubs |
| West, Tara | X | N | X | X | X | X | X | X | X | - | | | Small Animals |
| McCarty, Dan | X | G | - | - | X | X | - | - | X | - | | | Sequim/Dungeness |
| Greer, Melanie | X | - | - | - | X | X | - | X | X | X | | | Vice President, Arts/Photography |
| Wilson, LaDona | - | - | - | - | X | X | X | X | X | X | | | 4-H Homemakers |
| Winn, George | X | - | X | X | X | X | X | X | X | X | | | West End |

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| Guests Present | Sylvia Strohm |
| Staff Present | Tom Reyes, Angie Bronson, Melissa Earley |
| Call to Order | The meeting was called to order at 6:20 p.m. by Josh Borte. |
| Quorum | Yes. |
| Request for Modification / Approval of Minutes | George Winn moved to accept the minutes as presented. Mindy Mady seconded. Unanimously approved in vote. |
| Public Comment on Agenda Items | None. |
| Committee Reports | <ol style="list-style-type: none"> Advertising: Shari Ioffrida reported that she has a meeting set up with Sound Publishing and Infiniti Ads for new ideas and ways to advertise. There will be an ad in the Everett Herald "One Tank of Gas" spring issue. Camping and Parking: LaDona Wilson spoke that her and Carol are meeting with Don in January to get the camping map revised to have a better plan for next year. |

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| | <ol style="list-style-type: none"> 3. Information Booth: Sylvia Strohm said that she has ideas in motion for decorations inside and outside of the Information Booth for next Fair. 4. Hospitality House: None. 5. Pacific Northwest Junior Livestock Auction: Cara Cristion said that they did Fall Fest at ESP park. It wasn't a very successful fundraiser but was great for community outreach. 6. 4-H / WSU Extension: Melanie spoke that 4-H Enrollment opened on Sunday, Oct 1. She cannot approve kids in clubs until the leaders are approved for each club. They have a leader training Thursday, October 5 at 6pm in their new office. 7. Royalty: Shari made a report for Laurie Davies and said that the orientation will be on October 7 at 2pm in the Fair Kitchen and they will find out who is running at that time. |
| <p>Special Committee Reports</p> | <ol style="list-style-type: none"> 1. Rodeo: George Winn spoke that the PDN put an ad in the newspaper that we were voted "Best New Rodeo" by the NPRA for 2023. Sound Publishing did that as an unpaid ad instead of charging us or waiting until they had room for article space. Shari Ioffrida wanted to give them a huge thank you. She also noted that while the Rodeo has been a long tradition at the Fair, we are new to NPRA. George is working on contacting the stock contractor to get a contract signed early. We are actively working on sponsorships for next year's Rodeo. George, Josh, and Shari are having a meeting with the City of Port Angeles Friday, October 6 to see how we can work on rearranging the Rodeo arena for better efficiency. The next rodeo committee meeting is October 30 at 6pm in the Fair Kitchen. |
| <p>Unfinished Business</p> | <p>None.</p> |
| <p>New Business</p> | <p>None.</p> |
| <p>Staff Reports</p> | <p>Manager's Report: Shari Ioffrida:</p> <p>WSDA Fair Commissioner Judge: Shari noted that she hasn't received the Fair Commissioner Judge's Evaluation yet. She will circulate it to Fair Board, the Superintendents, and Assistant Superintendents when it is received.</p> <p>RV/Boat Storage: Shari said that RV and boat storage is full and we have a waitlist.</p> <p>WSDA Annual Report: Shari said she received the WSDA Annual Report form and paperwork today. She has been gathering the information needed to start working on it. It's due February 15, 2024.</p> <p>Upcoming Events: Remember the Olympic Peninsula Fungi Festival October 13-15! Also upcoming is the Port Angeles Realtors</p> |

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| | Association Oktoberfest fundraiser, Donnie Edwards Celebration of Life (10/21), and in November the 4-H Achievement Day, the AA Appreciation Dinner, and lots of 4-H meetings. The Jr. Rodeo Association is starting to have their monthly meetings in the Fair Kitchen. |
| Other Items | <ol style="list-style-type: none"> 1. Continuous Improvement Report: Shari noted that Don Crawford asked this be tabled until November meeting. 2. Fairgrounds Master Fee Schedule Adjustments: Shari said that Don Crawford asked this be tabled until the November meeting. Josh made a motion to create a committee to look at fee adjustments for next year. George Winn seconded. Unanimously approved in vote. 3. Fair Board Committee Sign-Ups: Shari handed out the 2023-24 Fair Board Committees list to all board members. She did add back in committees that have previously been dropped for various reasons. Everyone is being asked to look it over and volunteer for what they would like and to let Shari know ASAP. For the board members that were present on zoom/not present will get the document e-mailed to them after the meeting. 4. Fair Board Officer Elections: Shari spoke that President and Vice President can serve for 2 years. Secretary can be in the same position without being replaced. George Winn motioned that officers stay the same for next year. LaDona Wilson seconded. All officers accepted their nominations. Unanimously approved in vote. |
| Public Comments on Non-Agenda Items | Tom Reyes made a comment that having checklists for items throughout the year is a great way to keep people on task. |
| Adjournment | George Winn moved that the meeting be adjourned. Seconded by LaDona Wilson. Vote was unanimous. Meeting adjourned at 6:53pm. |

Respectfully submitted,

Megan Bekkevar
 Secretary