



# Clallam County Fairgrounds Parks, Fair & Facilities Department

1608 W. 16<sup>th</sup> Street  
Port Angeles, WA 98363

## CLALLAM COUNTY FAIR ADVISORY BOARD Minutes of July 5, 2023 Regular Meeting – In Person and Via Zoom

Name	J	F	M	A	M	J	J	A	S	O	N	D	Position
Bekkevar, Megan	X		X	X	X	X	X						Secretary, At-Large
Mowbray, Julie	X	N	X	X	-	X	X						Large Animals and FFA
Beckstrom, Teresa	X	O	X	X	-	X	X						Agriculture At-Large
Kelly, Cindy	-	-	-	-	-	-	X						Grange
Cristion, Cara	-	M	-	-	X	X	X						Horse Groups
Edwards, Don	X	E	X	X	X	-	X						At-Large
Mady, Mindy	-	E	-	-	-	-	X						Home Arts/Hobbies & Crafts
Johnson, Carol	X	T	X	X	-	X	X						Port Angeles Chamber
Borte, Josh	X	I	X	X	X	X	X						President, City of Port Angeles
Cozzolino, Tina	-	N	-	-	X	X	X						Garden Clubs
West, Tara	X	G	X	X	X	X	X						Small Animals
McCarty, Dan	X	-	-	-	X	X	-						Sequim/Dungeness
Greer, Melanie	X	-	-	-	X	X	-						Vice President, Arts/Photography
Wilson, LaDona	-	-	-	-	X	X	X						4-H Homemakers
Winn, George	X	-	X	X	X	X	X						West End

<b>Guests Present</b>	Sylvia Strohm, Laurie Davies, Josh Miller
<b>Staff Present</b>	Shari Ioffrida, Don Crawford
<b>Call to Order</b>	The meeting was called to order at 6:03 p.m. by Josh Borte.
<b>Quorum</b>	Yes.
<b>Request for Modification / Approval of Minutes</b>	George Winn moved to accept the minutes as presented. Teresa Beckstrom seconded. Unanimously approved in vote.
<b>Public Comment on Agenda Items</b>	Laurie Davies wanted to thank Megan for getting a work party together to get work done on the rodeo arena on July 1 <sup>st</sup> . They got a lot of much needed work done on that day.
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li><b>Advertising:</b> Shari Ioffrida spoke on the advertisements around the area. There is advertising going on the Black Ball ferry to and from Canada in the terminals and on the ferries. The Fair got a grant from the Olympic Peninsula Visitors Bureau that will help with advertising costs.</li> <li><b>Camping and Parking:</b> LaDona Wilson spoke that her and Carol Johnson are scheduled to meet on Monday, July 10 to finish getting the camping spots outside the fence measured</li> </ol>

	<p>so they can start getting sites assigned. There is confusion with the area that was cleared out during covid that added new spaces. They want to make sure the new spaces are clearly numbered so it will be easy for those assigned to the spots during Fair. Don can get the numbers made up to mark the spots so people can easily find their spaces. LaDona and Carol said they need a person from the County to help identify the outside spaces at their meeting on July 10.</p> <ol style="list-style-type: none"> <li>3. <b><u>Information Booth</u></b>: Sylvia Strohm said she is good and getting everything situated.</li> <li>4. <b><u>Hospitality House</u></b>: Laurie Davies is ready to take care of the hospitality house and has spoken with Angie Bronson about the use of the house. She has the same sponsor as last year, but we will need a smaller banner this year.</li> <li>5. <b><u>Pacific Northwest Junior Livestock Auction</u></b>: Teresa Beckstrom said that all entry forms are in for the kids, and we are moving forward.</li> <li>6. <b><u>4-H / WSU Extension</u></b>: LaDona spoke on 4-H on the Haunted house that they want to try and do in the future. It is too close to start on it now for 2023. They are looking at options to do that for Halloween 2024. 4-H groups are practicing at the fairgrounds. Dan McCarty took the Livestock Judging team to Moses Lake, they didn't place, but they still were able to compete and get experience.</li> <li>7. <b><u>Royalty</u></b>: Laurie Davies spoke about the 4-H of July festivities. The Royalty Court did the Forks parade in the middle of the day and placed 1<sup>st</sup> in the float category. Then they came and participated in the Port Angeles parade right after that.</li> </ol>
<p><b>Special Committee Reports</b></p>	<ol style="list-style-type: none"> <li>1. <b><u>Rodeo</u></b>: The rodeo committee decided at their meeting that the County has not done the work that was promised to be done by June. Starting July 1, every Saturday the rodeo committee will have a work party to get the arena to acceptable condition for the rodeo. The first work party was great, there were 10 people, 12 with those who brought lunch. Most of the bucking chutes are operable with the some more work needing to be done, but it is looking really good. Carol Johnson is talking with Mike Hermann about bringing shavings into the rodeo arena and horse arena to help work the soil in. Teresa said they will have some shavings at her work and it was suggested to use those in the hog &amp; cattle arena. Other things that need to be fixed in the arena before fair is the flooring of the announcer booth. Don Crawford said that if the rodeo committee gets a punch list together after fair, the county can work on it throughout the winter and it will guaranteed be done. George spoke with Ken Billings about a new bow gate for the arena, but we are trying to see if the gate can be</li> </ol>

	<p>salvaged for this year because of timing. Laurie Davies spoke that if needed it can be paid for through the Fair Kitchen. Mindy Mady will see about getting it ordered in through Coastal.</p> <p>The rodeo would like to have parking spots mapped out at 18' wide by the baseball fields to help with the rodeo situation parking.</p>
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. <b>Fair Kitchen:</b> Shari spoke that this year the Kitchen will be run by Antojitos Lucy Family Mexican food. The ice cream window will be open as normal and those funds will be separated from the rest of the kitchen and will go back into Friends of the Clallam County Fair non-profit.</li> </ol>
<b>New Business</b>	<ol style="list-style-type: none"> <li>1. <b>Superintendent Open Position(s):</b> The Hobbies &amp; Crafts position still needs to be filled. Shari had some leads, but they have not worked out so far. All the superintendent needs to do is be available for when the items come into the fair and place them around the building. The judging is taken care of and they do not need to look for exhibitors. All other superintendent positions are filled.</li> </ol>
<b>Staff Reports</b>	<p><b>Manager's Report:</b> Shari Ioffrida:</p> <p><u>Fair Exhibitors Guide:</u> Still have some Exhibitors Guides here if you want to circulate any.</p> <p><u>Fair "Other" Work:</u> Everything is lined up and ready. Trying to get all of the signed contracts back.</p> <p><u>Presentations:</u> Going on KONP and KSQM Radio this month.</p> <p><u>Upcoming Events:</u> BMX Event Camping; Neon Riders Horse Show; Oldtimers RV/Car Rally, Mid Valley Bicycle Club Camping; Interfor Company Picnic; Chemeketans RV Rally; and a Celebration of Life.</p>
<b>Other Items</b>	<ol style="list-style-type: none"> <li>1. <b>Reminder WSDA State Judge Visit:</b> Laurie Davies spoke that the Washington State Fair Commissioner will be here judging the fair again every year. This is how the fair is judged on the state level that determines our funding from the state.        Laurie also wanted to make sure that it is clear to everyone that the area that was just lighted by the carnival tractors is NOT a food court. It is and always has been earmarked for lighting to help with safety and to showcase the antique tractors and equipment area. It was a grant given to us by the WSDA and it will be checked when the judge is at the fair this year.</li> <li>2. <b>Fair Logo, T-Shirts and Sweatshirts:</b>        Shari spoke that the design has been finalized. There are 3 colors of crew neck shirts, two colors of ladies v-neck shirts and a couple of sweatshirts colors. The county pays for 1</li> </ol>

	shirt for each fair board member. There are pre-fair prices for shirts and sweatshirts if people wish to purchase them ahead of time.
<b>Public Comments on Non-Agenda Items</b>	Laurie Davies would like to give a thank you to Coastal by being so supportive with product and donations to Royalty, and through fundraisers outside the entrance and at the register.
<b>Adjournment</b>	LaDona Wilson moved that the meeting be adjourned. Seconded by Don Edwards. Vote was unanimous. Meeting adjourned at 6:56 pm.

Respectfully submitted,

Megan Bekkevar  
Secretary