



Clallam County Department of Health and Human Services

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DEVELOPMENTAL DISABILITIES ADVISORY COMMITTEE M I N U T E S

Tuesday · April 11, 2023

3:00 p.m. to 5:00 p.m.

223 E 4th Street, Room 160

Port Angeles, Washington

1. **CALL TO ORDER:** Introductions

Laura Johns called the meeting to order at 3:04 p.m.

Members Present: Tony Andrus, Terry Barrett, Alan Caverly, Pamela Hicks and Laura Johns

Members Excused: Skye Eastman

Audience: Elisia Anderson, Mike French, Shawnda Hicks, Lucinda Heidel, Tracey House, Jill McCormick, Catherine McKinney, Julia Montagnet, Carina Robinson, Nicole Sklors and Mishana Williams

County Staff: Kelley Lawrence, Jennifer Charles and Jenny Oppelt

2. **AGENDA:** Approval and Additions

ACTION TAKEN: Tony motioned, Pam seconded. Motion passed to approve the agenda without any additions.

3. **MINUTES:** Approval of Draft Meeting Minutes from February 14, 2023

ACTION TAKEN: Tony motioned, Terry seconded. Motion passed to approve the minutes without any changes.

4. **PUBLIC COMMENTS** – Please limit comments to three minutes (10 minutes total)

Kelley shared that Patrick McFarland wanted to tell everyone “Hello” and that he is feeling much better and hopes he can attend DDAC Meetings in the future.

5. **ANNOUNCEMENTS** - Laura provided the following announcements:

- a. **Reminder:** As of January 2023 our Community Inclusion (CI) and Individualized Supported Employment (ISE) programs are now concurrently available to eligible DDA Clients. If interested, DDA Clients should contact their DDA Case Resource Manager (CRM) for further information.
- b. **Reminder:** The Community Summit will be June 13th through June 15th, 2023 in Wenatchee, Washington, focusing on expanding access to Supported Employment, Supported Living and Assistive Technology. The Summit was launched in 2013 and was conceived of to continue the work of transforming systems and building inclusive communities where people can live the life they want for themselves. The County is providing scholarships for 2 Members of the DDAC, Employment & Community Inclusion Providers (2 per agency) and 2 Self-Advocates.

- c. The Biennial Clallam County Community Plan will be the sole focus of today's meeting; consequently, our regular agenda has been changed to dedicate the full time of this meeting to developing our plan.

A summary of the 2020-2021 Clallam County Developmental Disabilities Survey was sent to all DDAC Committee Members, Community Partners and any community member who requested a copy for review. The summary will be used to assist in the development of the Biennial Clallam County Community Plan.

Note: The 2024 Request for Proposal (RFP) priorities will be developed from the results of Biennial Clallam County Community Plan. After the priorities are developed, a schedule for the RFP will be created and presented to the DDAC for approval with RFP interviews commencing in the Fall/Winter of 2023.

6. ACTION ITEMS - Laura provided the following information:

- a. Development of the Biennial Clallam County Community Plan
Facilitator: Jenny Oppelt, Deputy Director of Clallam County Health and Human Services

Per DDAC Bylaws:

The DDAC's main purposes and responsibilities are:

Planning and Goal Setting: The main document for overall direction of the local developmental disabilities service delivery system is the Biennial Clallam County Community Plan. The DDAC is responsible for:

- Assisting Human Services staff in preparing and reviewing a Biennial Community Plan. The DDAC will make recommendations to the Board of County Commissioners regarding acceptance of the Community Plan.
- Setting goals for the work of the DDAC and making recommendations to the County for goals it should undertake in the provision of employment and day program services to people with developmental disabilities.
- Planning the expenditure of available funding based on goals set as a part of the Community Plan, the Mission Statement of the DDAC and the Guiding Principles of the DDAC.

Kelley provided a PowerPoint presentation: "Clallam County Biennial Community Plan January 2024 - December 2025" to provide the history and purpose of developing a County Plan. Following Kelley's presentation, Jenny, as the Facilitator, introduced the Service Areas for developing the plan:

- Child Development Services
- Pre-Vocational Services/Specialized Industries
- Community Information Activities
- Community Inclusion Services (CI)
- Individualized Supported Employment (ISE)
- Training

Jenny noted the information provided by attendees on a whiteboard and the following information was given for each Service Category:

Child Development Services:

Wraparound child services throughout summer

Respite Services

Access to ABA Therapy in Clallam due to lack of therapists, high turnover, low reimbursement rates

Lacking in Providers for children in general

Parks and Recs connections

Supporting families in the home regarding escalating behaviors

Availability of existing services (Waitlists; Ex.: Boys and Girls; YMCA; Pool)

Discovery Behavioral Services decrease was felt

Pre-Vocational Services/Specialized Industries:

Community College programs; Gap from High School (several programs currently, but, more may be needed)

Education/strengthening relationships with teachers/school professionals regarding services available currently

Need to start earlier (14 years)

Mock environment for skills development

Increased connections/communication to families utilizing home school programs

Independent living center/skills center? Does this connect to our values? (potentially addressed in schools/in addition to)

After High School mentoring/internships

Community Information Activities:

Issue – Word of mouth information disbursement; increased formal communication

Training for caregivers regarding DDA and people with disabilities

Mapping Healthy Relationships Training (First Step interested in supporting)

Increased communication and information – Voter assistance and accessibility

Community Inclusion Services (CI):

Need for increased pay rate to provide service

Lack of staff

Family inclusion supportive services – goal of increasing ability for whole family to engage in activity

Education and supports around dating/relationships – education/support for all genders/orientations

Recent increase in ability for folks engaged in employment to access CI

Individualized Supported Employment (ISE):

Re-implement Road Show

Lack of staff/job coaches

Increased training for job coaches – treating the individual as a whole person – not just around employment

Support in job related/outside of the “office” activities – holiday parties, etc.

Need rate increase for Employment Providers to provide services

Training:

Non-verbal training

Positive behavioral supports training

Triple P (PPP)

Social Security/Benefits Training – currently have a benefit specialist in Clallam

Case Manager Training on how to read IEP's, PBSP's, etc.

Upon completion of input from attendees for suggestions for the Service Categories – Jenny explained the next steps we will be taking is to meet with a sub-committee of the DDAC to discuss everyone's ideas and suggestions. This sub-committee will use the ideas and suggestions to assist in developing our priorities for funding for the upcoming "Request For Proposal" (RFP). Our upcoming RFP Process will be conducted in the Fall/Winter of 2023 and contracts awarded will begin in January 2024 and will run through December 2025. Note: The RFP Schedule will be developed and distributed in the days ahead.

7. FUTURE AGENDA ITEMS

Pam asked to be placed on the agenda regarding individuals who experience IDD in the prison (Clallam Bay).

8. PUBLIC COMMENTS – Please limit comments to three minutes (10 minutes total)

No public comments given

9. ADJOURNMENT

Pam motioned and Alan seconded for adjournment at approximately 5:04 p.m.

NEXT MEETING: Tuesday · June 13, 2023 · 3:00 p.m. to 5:00 p.m.