

**Clallam Bay/Seki Sewer Advisory Committee
March 15, 2023 Meeting Minutes**

Abbreviations: Clallam County Public Works (CCPW), Wastewater Treatment Plant (WWTP)
Board of County Commissioners (BOCC)

A. ROLL CALL:

Members:

Adele Kelly
Glenn Teeter
Karin Ashton
John Robinson

Staff/Interested Parties:

Mike French, Clallam County Commissioner
Steve Gray, CCPW Deputy Director
Ron Garcelon, CCPW Utility Program Mgr.
Kim Malakoff, CCPW WWTP Operator
Cole Dustin, CCPW WWTP Operator
Tyler Ahlgren, public

B. INTRODUCTIONS: Brief introductions from the public and board members. Ron Garcelon was introduced as new county Utilities Program Manager, Steve Gray introduced as county Deputy Director of Public Works: Ron and Steve new points of contact for Clallam Bay/Seki Sewer System and sewer advisory committee meetings.

C. REQUEST FOR ADDITIONS TO AGENDA: None

D. PUBLIC COMMENT: None

E. FOR THE GOOD OF THE ORDER:

- Discussed recording of committee meetings from now on
- Discussed meeting and sewer information to be available on county website beginning in near future
- Updated committee on new connection applications

F. CONTINUING BUSINESS ITEMS

1. Ordinance updates and status

- a) Committee reiterated their intent for the updates to the ordinance to be equitable with all users of the sewer system paying their fair share.
- b) Discussion on updates to definitions in ordinance, definitions updated to match existing zoning code definitions where possible
- c) Discussion regarding clarification about what the committee had agreed to in the past and the changes to the updated ordinance. This included committee requests for corrections to ERU assessments as previously agreed by the committee:

- ADU should be corrected to 1.0 ERU.

- All first connections to individual residential lots (regardless of whether it is an owned or leased lot) should be corrected to 1.0 ERU (the committee agreed that it does not matter whether the first connection is an RV, Park Model or Single-Family Dwelling).

- The 0.35 ERU assessment for RVs on a residential lot is only for additional connections.

- Extensive discussion was had regarding ERU assessments for RV Parks:

i) Committee members debated the fairness of ERU assessment for RV Parks being assessed based on water meter size vs. 0.35 ERU per RV connection. Mr. Teeter stated the assessment of 0.35 ERU per RV connection was too much of

an increase for RV Parks. Mr. Robinson stated that it is fair because it is equitable to how other users in the community are assessed. It was noted that 0.35 ERU per RV is half what the Clallam County Carlsborg Sewer System assesses RVs at 0.7 ERU. Further discussion between committee members proceeded.

ii) Mr. Robinson made a motion to assess RV Parks at 0.35 ERU per RV connection.

The motion was seconded by Karin Ashton.

The motion passes -> 3 Aye: John Robinson, Adele Kelly, Karin Ashton

1 Nay: Glenn Teeter

- Discussion regarding the Coho Estates development resulted in the committee reiterating to staff that individual leased lots should be treated the same as other individual lots in the community.

- Discussion among committee members and staff regarding the new ordinance: committee requests to have a community meeting in the Clallam Bay/Sekiu area prior to the Public Hearing with the BOCC in the courthouse.

2) Value Assessment Planning Report Update

- Staff presented overview of Wilson Engineering report including: recommendation Aeromod treatment plant located at current Sekiu facility serving Clallam Bay, Sekiu and Corrections facility.

3) Equipment order updates for repairs to existing plants/lift stations: Pumps and Bearings are still on order, not received. Bearings ETA 3/24/23. Pumps for Lighthouse Lift Station ETA end of March 2023. Pumps for Clallam Bay Lift Station – awaiting quote.

4) I/I Repair/Replacements for Sekiu: Engineer hired and plan to have plans ready to be sent to bid this summer.

G. NEW BUSINESS ITEMS

- Employee Hiring Update: WWTP Operator position open for applications through end of March.

- Nutrient Reduction Grant Update: Grant has been moved to regular session for final BOCC approval. Grant money can be used to purchase equipment needed for nutrient testing as well as planning and training for nutrient grant permit requirements.

H. PUBLIC COMMENT – PLEASE LIMIT COMMENTS TO 3 MINUTES: None

I. NEXT MEETING / FUTURE AGENDA ITEMS DISCUSSION

- Committee By-Laws: Committee members expressed not having specific by-laws for the sewer advisory committee

- Committee elections: tabled

J. ADJOURNMENT – Meeting Adjourned @ 4:48pm