



# Clallam County Department of Health and Human Services

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## DEVELOPMENTAL DISABILITIES ADVISORY COMMITTEE M I N U T E S

Tuesday · February 14, 2023  
3:00 p.m. to 5:00 p.m.  
223 E 4th Street, Room 160  
Port Angeles, Washington

### 1. **CALL TO ORDER:** Introductions

Laura Johns called the meeting to order at 3:00 p.m.

**Members Present:** Tony Andrus, Terry Barrett, Skye Eastman, Pamela Hicks and Laura Johns

**Members Excused:** Alan Caverly

**Audience:** Elisia Anderson, Mike French, Shawnda Hicks, Tracey House, Dorine Hunter, Jill McCormick, Julia Montagnet, Misty Parkhurst-Gates, Catherine McKinney, Karen Pierce, Chelsea Rider, Nicole Sklors and Mishana Williams

**County Staff:** Kelley Lawrence, Jennifer Charles and Jenny Oppelt

### 2. **AGENDA:** Approval and Additions

**ACTION TAKEN:** Terry motioned, Tony seconded. Motion passed to approve the agenda without any additions

### 3. **MINUTES:** Approval of Draft Meeting Minutes from December 13, 2022

**ACTION TAKEN:** Tony motioned, Terry seconded. Motion passed to approve the minutes without any changes.

### 4. **PUBLIC COMMENTS** – Please limit comments to three minutes (10 minutes total)

Kelley reminded everyone that concurrent services (of Community Inclusion and Individualized Supported Employment) are now available. Any DDA ISE Clients should contact their DDA Case Resource Manager if they are interested.

### 5. **ANNOUNCEMENTS** - Laura provided the following announcements:

a. Recognizing March 2023 as Developmental Disabilities Awareness Month: Proclamation will be read at February 28, 2023 BOCC Meeting

b. Biennial Clallam County Community Plan (April 11, 2023 DDAC Meeting; Facilitator: Jenny Oppelt)

The DDAC's main purposes and responsibilities are:

Planning and Goal Setting: The main document for overall direction of the local developmental disabilities service delivery system is the Biennial Clallam County Community Plan. The DDAC is responsible for:

- Assisting Human Services staff in preparing and reviewing a Biennial Community Plan. The DDAC will make recommendations to the Board of County Commissioners regarding acceptance of the Community Plan.

- Setting goals for the work of the DDAC and making recommendations to the County for goals it should undertake in the provision of employment and day program services to people with developmental disabilities.
- Planning the expenditure of available funding based on goals set as a part of the Community Plan, the Mission Statement of the DDAC and the Guiding Principles of the DDAC.

Laura added that Kelley will be sending a summary of the 2020 Clallam County Survey to all DDAC Committee Members and anyone else who requests a copy for review. The summary will be used in development of the Biennial Clallam County Community Plan at the next DDAC Meeting on April 11, 2023.

- c. 2023 Request For Proposal (RFP) Priorities - Will be developed from the results of Biennial Clallam County Community Plan; A schedule for the RFP will be developed and presented to the DDAC. The RFP will be scheduled in the Fall.
- d. Community Summit – Upcoming conference in June 13-15, 2023 (& virtually) in Wenatchee, Washington, focusing on expanding access to supported employment, supported living, and assistive technology. Launched in 2013, the Community Summit was conceived of to continue the work of transforming systems and building inclusive communities where people can live the life they want for themselves. Scholarships will be provided for 2 Members of the DDAC, Employment & Community Inclusion Providers (2 per agency) and 2 Self-Advocates. Anyone interested in a scholarship/virtual pass should contact Kelley.

## 6. ACTION ITEMS

- a. DDAC Leadership: Election of Officers; Tony nominated Laura for President; 1<sup>st</sup> - Tony, 2<sup>nd</sup> – Skye; Unanimous vote; Laura nominated Tony for Vice-President; 1<sup>st</sup> – Laura, 2<sup>nd</sup> – Terry; Unanimous vote
- b. 2023 DDAC Meeting Schedule – 1<sup>st</sup> – Tony, 2<sup>nd</sup> – Skye; Unanimous vote

## 7. SPOTLIGHT ON EMPLOYMENT: Morningside

Nicole Sklors gave a presentation on Employment Successes at Morningside

## 8. DISCUSSION

- a. Update on “Clallam County Together”: Terry Barrett & Tony Andrus along with Committee Members in attendance
  - 1. Response Card Sub-Committee: Kelley reported that the Response Card is almost completed. It is currently being reviewed by the legal department at DDA and the Clallam County Sheriff’s Department
  - 2. Event Sub-Committee: Terry Barrett stated the committee had recently hired Marketing Consultant, Becky McFarland, as a Marketing Consultant for the September event

## 9. CLALLAM COUNTY ~ DEVELOPMENTAL DISABILITIES COMMUNITY PARTNER

**UPDATE:** Clallam Mosaic representative, Catherine McKinney, provided a presentation about “Parent to Parent”

## **10. COUNTY REPORTS / UPDATES**

- a. Outcome Report: December 2022 - Kelley Lawrence
  1. Individual Supported Employment (“ISE”)
  2. Community Inclusion (“CI”)
  3. County Transition Program
- b. Clallam County Hiring Initiative – Kelley Lawrence said the committee is moving forward in working with Clallam County Human Resources to develop Clallam County as an employer for individuals who experience IDD. The committee has hired Susan Harrell from WISE as the consultant.

## **11. STATE AGENCY REPORTS**

- a. Developmental Disability Administration (DDA) - Carina Robinson, DDA/Region 3/A; No report given due to Carina being on vacation
- b. Department of Vocational Rehabilitation (DVR) – Mishana Williams, MS, CRC; Vocational Rehabilitation Counselor IV – Mishana relayed difficulties in hiring at DVR

## **12. FUTURE AGENDA ITEMS – Terry requested updates about the Summit be provided**

## **13. PUBLIC COMMENTS – Please limit comments to three minutes (10 minutes total)**

Dorine Hunter discussed difficulties her daughters had encountered at DVR. She was hopeful the system could be streamlined to make it more effective.

Mike French introduced himself as the new Clallam County Commissioner and stated he was looking forward to learning about our program.

Karen Pierce thanked the board and family members for their participation in the meeting.

## **14. ADJOURNMENT**

Laura motioned and Terry seconded for adjournment at approximately 4:04 p.m.

**NEXT MEETING: Tuesday · April 11, 2023 · 3:00 p.m. to 5:00 p.m.**