



# Clallam County Parks, Fair & Facilities Department

223 E. Fourth St., Suite 7  
Port Angeles, WA 98362-3015

**September 8, 2023**

**To: Clallam County Fair Board**

The regular monthly meeting of the Clallam County Fair Board will be held **Wednesday, September 20, 2023 at 6:00 p.m.** at the **Clallam County Courthouse, 223 E. Fourth Street, Room 160**, in the **Board of Commissioners Board Room**. *This meeting will be recorded on Zoom.*

Fair Board meetings will also be available virtually as follows:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 871 5545 6038 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit Join Zoom Meeting <https://us06web.zoom.us/j/87155456038?pwd=QWxtY2JkZ1FQWTdTMjVZM0pMOHE4dz09>  
Meeting ID: 871 5545 6038  
Passcode: 12345

Public comments can be directed to the Fair Manager at 360-417-2551, 360-565-2610, or [shari.ioffrida@clallamcountywa.gov](mailto:shari.ioffrida@clallamcountywa.gov)

## **AGENDA**

- A. Call to Order
- B. Determination of Quorum
- C. Request for Modification/Approval of Minutes
- D. Public Comment on Agenda Items
- E. Committee Reports
  - 1. Advertising
  - 2. Camping and Parking
  - 3. Information Booth
  - 4. Hospitality House
  - 5. Pacific Northwest Junior Livestock Auction
  - 6. 4-H / WSU Extension
  - 7. Royalty
- F. Special Committee Reports
  - 1. Rodeo
- G. Unfinished Business
  - 1. 4-H Exhibitors Fair Wristbands
- H. New Business

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- I. Staff Reports
  - 1. Manager's Report
- J. Other Items
  - 1. County Fair Currency Procedures and Reconciliation
  - 2. WSFA Fair Convention, October 19-21, 2023, Pasco, WA
  - 3. Fair Wrap Up
  - 4. Announcing 2024 Clallam County Fair Theme
- K. Public Comment on Non-Agenda Items
- L. Adjournment

**INSTRUCTIONS FOR SPEAKING AT A FAIR BOARD MEETING**

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- The Chair may limit the comment period to three minutes for each speaker subject to Board concurrence.
- General comments, applause, or booing from audience members are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting Board Meetings so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.