



AGENDA

CLALLAM COUNTY HOUSING SOLUTIONS COMMITTEE

**223 East 4th Street, Room 160
Port Angeles, Washington
July 7, 2023 – 9 a.m.**

Housing Solutions Committee meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 731 249 7453 and passcode: 08816

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/7312497453> and passcode: 08816

This meeting can be viewed on a live stream at this link:
<https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment and questions can be directed to the Housing Director at 360-417-2478 or timothy.dalton@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES

- June 2, 2023

REPORTS AND PRESENTATIONS

- Low Income Affordable Housing Priorities and Projects - Christy Smith
- Workforce and Market Rate Subcommittee - Colleen McAleer
- Director Report Timothy Dalton
- Community Update

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – August 4, 2023 at 9 a.m.

ADJOURNMENT

Housing Solutions Committee

Draft Minutes

June 2, 2023



CLALLAM COUNTY HOUSING SOLUTIONS COMMITTEE MINUTES of June 2, 2023

MEETING OF THE HOUSING SOLUTIONS COMMITTEE (HS)

Co-Chair Colleen McAleer called the meeting to order at 9 a.m., Friday, June 2, 2023.

Present were Randy Johnson, Leslie Bond, Colleen Robinson, Bruce Emery, Caleb McMahon, Nathan West, Shawn Washburn, Sarah Martinez, Cheri Tinker, Gregory McCarry, Rod Fleck, Mike Sivia, Kathy Morgan and Wendy Sisk.

Excused Christy Smith, Glenn Ellis, Shawn McCourt, and Cheri Tinker were excused.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Maggard moved to approve the agenda as presented, West seconded; motion carried.

APPROVAL OF MINUTES

- Minutes – May 5, 2023

ACTION TAKEN Maggard moved to approve the minutes as with two spelling corrections and grammatical correction, West seconded motion; motion passed unanimously.

REPORTS AND PRESENTATIONS

1. Request for Proposal Policy and Priorities – Timothy Dalton

Committee reviewed 5 policy questions and made the following recommendations for 3 questions to take to the BOCC regarding the RFP, other three question to be table until July meeting.

1. Should this RFP be a biennial request:
 - Sarah Martinez made a motion to make the RFP biennial funding cycle and hold back 25% for a supplemental allocation and the recommendation to have County CFO attend July Meeting with 1406/1590 funding budget for discussion concerning funding a reserve for mid-cycle emergency contingency funding. Seconded by Nathan West; motion passed unanimously.
2. Should first RFP be limited to capital projects only with Operations and Maintenance funding in later RFP's:
 - Rod Fleck made a motion to limit 2023 Affordable and Supportive Housing RFP to just capital projects with Operation and Maintenance Request in later RFPs, seconded by Sharon Maggard, motion passed unanimously.
3. Could all funds be awarded to the highest scoring proposal – table and requested being brought back in July for further discussion with discussion some sort of cap limited.

2. July HSC Meeting

With the RFP discussion regarding policies, it was determined that August was to long to wait to continue this discussion, committee decided to reinstate their July meeting.

3. Workforce and Market Rate Subcommittee Report

Update was provided by Colleen concerning Clallam County Innovation grant for building ADU's. Tim discuss Short Term rentals, Tim and Colleen McAleer attend Washington Economic Development Association held a monthly meeting and this month was workforce housing and legislative agenda. Committee held discussion about Wildland Urban Interface (WUI) requirements.

**HOUSING SOLUTIONS COMMITTEE
MINUTES of June 2, 2023
Page 2**

4. Director Report

- USDA is re-evaluating 2020 US Census report with regards to a variety of communities around the State Port Angeles and Port Townsend with regards to rural status. \
- Sequim held two meetings the week of May 29th with a meeting on Wednesday May 31, featuring Sequim's Health and Housing Continuum which had great attendance from the Social Services community.
- The City of Sequim held a Developer's Meeting on Thursday, June 1st updating what the city is working on which regards to planning, public works and community development.

5. Community Updates

Colleen Robison Habitat for Humanity received a recycle home, received about 25 applications, narrowed it to 3 qualified applicants, but the need is great for these homes.

Rod Fleck reported he has been looking at Wildland Urban Interface and potential problems in could bring, it will not be start being implemented until October 29, 2023

NEXT MEETING DATE

- Next meeting is July 7, 2023 at 9 a.m.

ADJOURNMENT

- Meeting concluded at 10:16 a.m.