



AGENDA
CLALLAM COUNTY
HERITAGE ADVISORY BOARD
223 East 4th Street, Room 160
Port Angeles, Washington
January 9, 2023 – 4:30 p.m.

Heritage Advisory Board meetings will be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or rachel.weed@clallamcountywa.gov

CALL TO ORDER/ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: December 5, 2022

BUSINESS ITEMS

- Select HAB officers (Chair, Vice Chair, and Secretary) for 2023
- Review and approve notice for Heritage Advisory Board grant applications
- New Dungeness Light Station Association 2021 Project Status report

ITEMS FOR THE GOOD OF THE ORDER

- Round Robin

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – Monday, February 6, 2023

ADJOURNMENT

Heritage Advisory Board
Draft minutes
December 5, 2022



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of December 5, 2022

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Chair Paul Gleeson called the meeting to order at 4:30 p.m., Monday, December 5, 2022. Also present were Paula Hunt, Roberta Griset, Larry Lang, David Brownell, Judith Stipe, Mike Doherty, Nancy Messmer, and Margaret Owen.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

There was a request to modify the agenda from Paul Gleeson to set the date for the January meeting, from Mike Doherty concerning the Rayonier railroad engine. Margaret Owens requested to present an update to the Slip Point Lighthouse.

ACTION TAKEN: Stipe moved to approve as modified, Hunt seconded, motion carried unanimously

APPROVAL OF MINUTES

- November 7, 2022

ACTION TAKEN: Stipe moved to approve the minutes as presented, Griset seconded, motion carried unanimously

BUSINESS ITEMS

1. **Determine January meeting day and time.**

Because our next regularly scheduled meeting falls on the New Year's holiday, the January 2023 board meeting will be moved to Monday 9th at 4:30.

ACTION TAKEN: Doherty moved the meeting to January 9, 2023, Griset seconded. Motion carried unanimously

2. **Information on Slip Point Coast Guard Building.**

Margaret Owens reported that Slip Point Lighthouse has not been transferred to the county from USCG because asbestos mitigation is not complete. Bill Peach knows something about it. Kilmer has been requested to get money for this purpose. Nancy Messmer will contact Bill Peach and report back.

3. **Letter of support for Rayonier Locomotive #4 project**

Willamette Engine #4 Railroad Project is undertaking Asbestos cleanup and interpretive signing. Mike Doherty has drafted a letter to the PA City Council encouraging support of the project. A draft copy will be forwarded to Deputy County Clerk for review and transmittal

4. **2023 Heritage Fund Press release**

Discussion: Decision was made to move last paragraph up to top. Paul Gleeson will type up the final draft.

5. **2023 Grant Application and Checklist Review and discussion**

Discussion: Fine points of wording and organization. Third heading related to buildings: change to include historic buildings and capital projects

Page 13 heading #4: wording needs fixed. "Itemize and describe each step (if there is more than one step), include cost of each item, number of each, and total amount." Paul has the final wording.....

ACTION TAKEN: Stipe moved to accept edits as discussed, Doherty seconded. Motion carried unanimously

**CLALLAM COUNTY HERITAGE ADVISORY BOARD
MINUTES of December 5, 2022
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ITEMS FOR THE GOOD OF THE ORDER

- Round robin of board members covering current activities at their organization.

NEXT MEETING DATES: Monday, January 9, 2023 at 4:30 p.m.

ADJOURNMENT

Meeting concluded at 5:32 p.m.

DRAFT

**Heritage Advisory Board
Draft Grant Notice**



Clallam County Heritage Advisory Board Accepting applications for grants notice

CLALLAM COUNTY HERITAGE ADVISORY BOARD

The Clallam County Heritage Advisory Board is accepting applications for historic preservation grants.

The grants are for public programming, capital improvements and equipment, collections management and training that support projects' preservation and enhancing county history for residents, visitors and future generations.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request.

Applications may be submitted by a public entity or a nonprofit tax-exempt organization that either operates or owns a museum or similar historical institution promoting local history within the boundaries of Clallam County; entities performing educational, interpretive or similar activities that promote local history within county boundaries; or individuals or entities that own property within Clallam County that is listed on local, state or national registers.

According to state law, these funds are to be used for projects which "promote historical preservation or historical programs, which may include preservation of historic documents."

Grant application will be received at 223 East 4th Street, Room 150, Port Angeles, Washington until 12 p.m. (noon), Wednesday, February 22, 2023.

The sealed applications must be clearly marked on outside of the envelope, "**Heritage Advisory Board Grant Application.**" Address proposal to: Clallam County Heritage Advisory Board – Commissioners Office, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to 223 East 4th Street, Room 150, Port Angeles, Washington. Documents delivered to other offices and received late by the Commissioners' Office will not be considered nor will ones received by facsimile or e-mail. Submittals made in an incorrect format will not be considered.

A complete informational packet on preparing a proposal may be obtained from:

Clallam County Board of Commissioners
223 East Fourth Street, Suite 4
Port Angeles, WA 98362
Phone: 360-417-2233
Email: rachel.weed@clallamcountywa.gov

Applications are available at Web:

<https://www.clallamcountywa.gov/737/Heritage-Advisory-Board-HAB>

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

PASSED THIS ____ day of _____ 2023

Heritage Advisory Board

Loni Gores, CMC, Clerk of the Board

Publish: January 13 and 20, 2023 – Peninsula Daily News, January 13, 2023 – Forks Forum, January 12, 2023 Sequim Gazette

Bill: Board of Commissioners – Heritage Advisory Board

Heritage Advisory Board
2021 Project Report
New Dungeness Lighthouse

Weed, Rachel

Subject: RE: Heritage Advisory Board Grant agreement - RESPONSE NEEDED BY MAY 1, 2022

From: Chad Kaiser <scheduling@newdungenesslighthouse.com>
Sent: Friday, December 30, 2022 3:11 PM
To: Weed, Rachel <rachel.weed@clallamcountywa.gov>
Subject: RE: Heritage Advisory Board Grant agreement - RESPONSE NEEDED BY MAY 1, 2022

Heritage Grant Fund for
The New Dungeness Light Station Association
Final Report - December 28, 2022

Dear Clallam County Board of County Commissioners:

On behalf of the Board of Directors and members of the New Dungeness Light Station Association (NDLSA), I wish to express my appreciation for your patience and flexibility in accepting this long overdue report regarding a very successful project which has resulted in preservation of a structure that is significant to the history of Clallam County. Without the funding from the Clallam County Heritage Grant Fund program, we would have been unable to accomplish the full scope of this important project in a timely manner and protect our historic Lighthouse. In addition to being a well-known symbol of the North Olympic Peninsula, the New Dungeness Lighthouse is listed on the National Register of Historic Places.

The NDLSA has been challenged to secure the necessary contractor capacity due to issues presented by the Covid pandemic. We feel fortunate that once our chosen contractor was available to perform the work, his company honored a bid that he had submitted to us in 2019. This meant that we were able to accomplish the work for a bit less than the grant amount of \$8,600. Replacement of the gutters on the Lighthouse was completed at a cost of \$8,211.25.

Because of the company's excellent performance, we have requested that they submit a bid for additional gutter and downspout replacement work on the Keepers' Quarters, which is another historic structure located at the Light Station. The contractor has submitted another very reasonable bid, and we are scheduling the work for completion in summer of 2023. The additional work is a continuation of the work begun under the grant funding we received from you through the Heritage Grant Fund Program. This being the case, we would like to request that we be permitted to apply to next year's work the difference between the grant amount and the invoiced amount for work to date, or \$388.75.

Once again, please accept our thanks both for the grant funding that was awarded to us, and for your patience in accepting this delayed final report.

Sincerely,

Sarah Miller,
President
New Dungeness Light Station Association
Phone: (360) 683-6638
Hours: M-F 9:00am-5:00pm PST
Website: www.newdungenesslighthouse.com
E-mail: scheduling@newdungenesslighthouse.com

Heritage Advisory Board
Letter to
Port Angeles City Council



Clallam County Heritage Advisory Board

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: rachel.weed@clallamcountywa.gov

December 21, 2022

Port Angeles City Council
321 E. 5th Street
Port Angeles, WA 98362

Re: Rayonier #4 locomotive preservation

Dear Mayor and Council Members:

Thank you for the progress made in recent years to preserve the "Rayonier" locomotive situated on Lauridsen Blvd. The first phase of asbestos removal was very important as a public health issue. In the near future, we hope you will adopt a phased schedule completing the clean-up of the locomotive and the erection of at least a pole structure to limit the effects our weather and the further deterioration of the locomotive. Fencing would also be appropriate to assist in reasonably limiting access and possible attractive nuisance concerns.

We hope the City has applied to the Rayonier Foundation regarding a contribution to the further clean-up, restoration components and possibly an interpretive display. It seems appropriate that the City allocate some of the Lodging Tax revenue to this project, because the engine will be an ongoing attraction to visiting tourists.

A pole structure, similar to that which "houses" the Forks locomotive would seem adequate for the Port Angeles locomotive. And use of a similar structure, should assist in developing a "materials list" and getting approval to utilize the Jerry Schlie plan of June 1998, and also to request funding from the Rayonier Foundation. We understand that the Rayonier Foundation donated cedar poles and roof structure materials, cedar shakes, primer, finish coat and the "Rayonier" lettering, on the Forks locomotive.

We understand that a local engineer is donating his professional services to this project. We share the City's gratitude for this significant donation and would support modifications he recommends.

Again, thank you for the progress to date. We look forward to completion of this worthy civic project, celebrating the railroad and logging history of our community.

We wish you and the City staff a pleasant holiday season.

HERITAGE ADVISORY BOARD

Paul Gleeson, Chair

Heritage Advisory Board members:

David Brownell
Mike Doherty
Roberta Griset
Paula Hunt
Larry Lang
Nancy Messmer
Margaret Owens
Judy Stipe