



Clallam County Opportunity Fund Board Agenda

Wednesday, January 7, 2026, 1:15 PM
141 W. First St, Port Angeles, WA 98362
or via Zoom:

<https://zoom.us/j/99810235831?pwd=hX7mP9a7eqaHhd6PmZ848QKuYBXW9X.1>

Meeting ID: 998 1023 5831

Passcode: 493401

- 1) Call to Order
- 2) Roll Call
- 3) Introductory Remarks and Orientation from Chair
- 4) Approval of Sept 16, 2025 Minutes

Meeting Minutes - OFB

Date: Tuesday, September 16

Time: 1:01 PM – 3:59 PM

Location: 141 W 1st Street, Port Angeles, WA 98362

1. Call to Order

1:01 PM – Quorum assessed - Chair Barnard called the meeting to order with introductory remarks and orientation.

2. Roll Call

1:02 PM – Roll call conducted by Program Administrator McAleer.

Present: Alan Barnard (Chair), Bill Hermann, Joe Murray, Pete Tjemslund, Eileen Cummings, Johanna Barteel (joined the meeting at 1:05 PM)

Guests: Lorie Fazio (EDC), Mitch Koonz (EDC), Roy Mann (EDC) Colleen McAleer (EDC), Timothy Dalton (Clallam County), George Kovav (RFP – USA), Rod Fleck (City Manager, Forks) Nick Diaz (City of Forks Planning Dept), John Worthington (Sequim Resident)

Program Administrator McAleer determined a quorum of Opportunity Fund Board Members were present.

3. Board Elections & Approval of Minutes

1:03 PM – Chair Barnard requested nominations or volunteers for Chair and Vice Chair Positions.

Motion: Director Hermann moved to nominate Alan Barnard for Chair.

Seconded: Director Murray.

Outcome: Motion passed unanimously.

Motion: Director Hermann moved to nominate Bill Hermann for Vice Chair.

Seconded: Director Murray

Outcome: Motion passed unanimously.

1:07 PM – Chair Barnard requests approval of the minutes from the November 8, 2024, meeting.

Motion: Director Joe Murray moved to approve the minutes.

Seconded: Director Hermann.

Outcome: Motion passed unanimously.

4. Program Administrator's Report

1:05 PM – Program Administrator McAleer provided the following updates:

- Conflict of Interest Review: Per OFB Bylaws dated December 16, 1999.
- Review of RCW 82.14.370, RCW 43.330.010, and CCC 5.40.041 – OFP.
- Minimum Responsibilities of the Board reviewed.
- Director responded to conflict of Interest:
 - Chair Barnard - No
 - Vice Chair Hermann – Recuse from vote (spoken with applicant beneficiary) possible future work with trucking company.
 - Director Murry – No
 - Director Cummings – No
 - Director Tjemsland - No
 - Director Bartee - No

5. Report by Administrator

1:10 PM – Program Administrator McAleer – review of Clallam County Code aligns with the Washington State Infrastructure Mandate with the application for Municipalities with the City of Forks

6. Overview of Application Process

1:13 PM – Chair Barnard provided outline of the Clallam EDC functions with the OFB review to the new board members

1:14 PM – Program Administrator McAleer – Review Application from City of Forks - * The OFB is not an advisory board. The OFB completes the vetting process before recommendation goes to the County Commissioners. Clallam County Commissioners are final approval.

McAleer – explains the .09 funds to Rural Counties from State Sales Tax.

1:19 PM – Chair Barnard – Presentation of Application from City of Forks – Rod Fleck & Nick Diaz. Request for 2 phases:

1. Immediate Repairs and Improvements
2. Infrastructure – Power main upgrade needed for Kiln/Cogen Operations

Discussion & Questions

7. Open Public Meeting

1:45 PM – Chair Barnard opened the public meeting.

8. Public Input or Application rebuttal

2:02 PM – Chair Barnard opened the floor for public comment.

Comments from the Chat: Worthington comment online: No road infrastructure west to support manufacture. However, it is a perfect place to generate power from storm runoff from Tassel creek and another unnamed stormwater channel just west of there. Plenty of water and vertical water drop to accommodate small hydro power plants.

Close to BPA power lines to transmit power east and west.

Fossil creek. It's a rain forest with vertical water drops. My investments would be in power production

2:07 PM – With no further public comment or written statements. Chair Barnard closed the public hearing.

9. OFB Members questions and debate

2:09 PM – Chair Barnard - Board Directors and the Program Administrator discussion on City of Forks loan & grant requests.

10. Motion for Grant Allocations

2:17 PM –Director Murray made the following motion: The Opportunity Fund Board recommends to the Clallam Board of County Commissioners to fund a loan in the amount of \$260,000.00 at an interest rate tied to the LGIP interest rate at the time of the award not to exceed 4.5% amortized over a 20-year term with a 5-year deferral period and a grant in the amount of \$675,000.00, both of the above requests contingent on the City of Forks successfully executing a lease with Riverside Forest Products USA.

Seconded: Director Cummings

Discussion

Chair Barnard asked Mitch Koonz to read the motion aloud.

The motion was approved by unanimous vote of the participating members: five in favor, with one member recused from the vote.

11. Adjournment

2:23 PM – Chair Barnard thanks the directors and welcomes the new members, adjourned the meeting.

6) Report from Program Administrator

Review of an application from the Clallam County Public Works Department for a short-term working capital loan to fund the next phase of sewer inflow and infiltration pipe replacements in Clallam Bay/Sekiu until project costs are reimbursed through an Ecology grant. The Clallam County Public Works Department has received a funding package through the DOE's Clean Water State Revolving Fund (CWSRF) program.

7) Review of most current Opportunity Fund Balance and budgeted revenues and expenses

8) Report by Administrator on any other known upcoming OFB applications

9) Application Review by Ron Garcelon. See full application.

10) Opportunity for Public Input in person and virtually.

11) Application rebuttal if any.

12) Close of public meeting.

13) OFB Members questions and debate.

14) Motion for disposition.

15) Adjourn Meeting.